



Help us acknowledge excellence in historic preservation by nominating projects completed within the last three years that enrich and add value to the character of the community.

A joint program of the Newport Restoration Foundation and the City of Newport, the annual **Doris Duke Historic Preservation Awards** encourage excellence in historic preservation by recognizing exemplary historic preservation projects and educational activities, and by acknowledging individuals and organizations that have made significant, lifetime contributions to the preservation of the built environment. **This year's deadline for submission of nominations is Friday, May 24, 2019.**

### **Award Criteria**

- Eligible recipients are individuals, non-profit or for-profit organizations/institutions, and federal, state, or local agencies.
- Properties that are currently (or anticipated to be) listed for sale will not be considered.
- All project and/or site work must have been completed within the last three (3) years.
- The awards committee encourages a wide variety of project types for nomination, from small buildings to large, landscapes or streetscapes, education or advocacy projects, sustainable or adaptive preservation, or projects that highlight craftsmanship.
- Up to three (3) awards are made annually, with the awards committee reserving the right to nominate and designate additional awards recipients under extraordinary circumstances.
- Although the awards have traditionally recognized only projects within the city limits of Newport, on occasion the committee will bestow an award upon an especially-deserving project or activity located elsewhere on Aquidneck Island.

### **Submitting a Nomination**

Nominations must be submitted electronically as a **single PDF document**. If your nomination is over 5 megabytes, please deliver it through a web-based platform such as Dropbox. Complete nominations should be submitted to Mark Thompson, NRF Executive Director, at [mthompson@newportrestoration.org](mailto:mthompson@newportrestoration.org). The following information must be provided with regard to all nominations:

1. A project or program title, not to exceed 25 characters. This information will appear on the award and in the event program.
2. The name of the nominee, not to exceed 25 characters. (Typically the owner of the property, this information will appear on the award. Other major contributors will be recognized at the awards ceremony.)
3. Mailing address, telephone number, and email address of the nominee.

4. Name, mailing address, telephone number, and email address of the individual submitting the nomination. (This information will be used in the event the awards committee wants to arrange a tour of a nominated property.)

5. A brief project description.

6. A statement, not to exceed one page, as to why the nominated project, program, organization, or person should be recognized with this award? Please articulate the value of the project to the community. How did the project or program help to preserve the fabric of the community?

7. The date on which the project was completed.

8. The classification of the project (preservation, rehabilitation, restoration, education or advocacy, or other). See definitions of preservation, rehabilitation, and restoration below.

- **Preservation:** Applying measures necessary to sustain the existing form, integrity, and materials of an historic property
- **Rehabilitation:** Making possible a compatible use for a property through repair, alterations, and additions while preserving those portions or features which convey its historical, cultural, or architectural values
- **Restoration:** Accurately depicting the form, features, and character of a property as it appeared at a particular period of time by means of the removal of features from other periods in its history and reconstruction of missing features from the restoration period

9. Name, mailing address, telephone number, and email address of the major contributors to the project or program.

10. A minimum of four (4) color photographs with captions (300 dpi/480x600 pixels) that illustrate and describe the nominated project; before and after images and historic images are especially helpful.

11. Architectural drawings associated with the project, including existing and proposed conditions.

The awards committee reserves the right to ask for additional information, as required.

Please note that the entire nomination should be transmitted to NRF as a **single pdf**. If your nomination is over 5 megabytes, please deliver it through a web-based platform such as Dropbox.

*All submitted material becomes the property of the Newport Restoration Foundation and may be used in publications, websites and other program promotion. No private information obtained as part of this nomination process will be retained, re-used, or redistributed in any manner.*